

## **Rainbow Nursery School Enrollment Agreement 2017-2018**

**Enrollment Policies:** Rainbow's enrollment policy is ongoing or as space permits. The placement of each classroom is determined by the age of your child as of August 1<sup>st</sup> for the school year. Should you fail to comply with our registration process you could forfeit your child's enrollment.

Rainbow Nursery School does not discriminate on the basis of race, color, sex, religion, national origin, or handicap. By August 1<sup>st</sup>, 2017 we will base the final admission into our program, with the following criteria being met:

- All fees will be paid in full (application, supply, 1<sup>st</sup> tuition payment)
- A valid Kentucky Immunization Certificate that is up to date
- All files completed and signed for enrollment
  - Application & enrollment agreement
  - Consent & contact form
  - Family Handbook Agreement
  - Facebook & Animal consent form
  - Permission to walk grounds

**Rainbow Tuition/Fees Policies:** I agree to the payment schedule that Rainbow follows as based on tuition fees and conditions that is assumed with this contract. Tuition is payable by 2 options, based on church membership. Please refer to our tuition schedule for these options.

Choose method of payment (x)

- West Broadway Baptist member monthly fee (due the 1<sup>st</sup> of each month)
- West Broadway Baptist member discounted yearly fee
- Tuition on a monthly fee (due the 1<sup>st</sup> of each month)
- Tuition discounted for yearly payment

- **Tuition payments are due on the due date or before the above dates even if your child is not in attendance.** Your tuition must be kept current in order to keep your child's spot reserved
- Payments not received by the 10<sup>th</sup> of each month will have a late fee of \$10. Failure to pay late fees by the end of any given month will result in the automatic withdrawal of the student
- There are no credits for absences
- Re-instatement to the program is based on the availability of space and full payment of outstanding fees.

### **Withdrawal Policy:**

- Withdrawal prior to March 1<sup>st</sup> requires a written 2 week notice before the last day of the child's attendance. Tuition rates for the full month will still apply.
- If a student should leave after March 1<sup>st</sup> of the school year, you are responsible for 100% of the remaining yearly tuition, with no exceptions. March, April, and May will be included for your remaining balance.
- Please note that the application and activity fee are non-refundable once your child has a spot reserved in the program.

**I hereby agree to the above policies for services that are provided by Rainbow Nursery School and the Rainbow committee. This agreement will be entered into the child's school year folder and will start on August 1<sup>st</sup> 2017 and ending in May 2018.**

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Signature of Parents/Guardian

Mother: \_\_\_\_\_ Date \_\_\_\_\_

Father: \_\_\_\_\_ Date \_\_\_\_\_