**Rainbow Nursery School Enrollment Agreement 2023-2024**

**Enrollment Policies:** Rainbow’s enrollment policy is ongoing or as space permits. The placement of each classroom is determined by the age of your child as of August 1st for the school year. Should you fail to comply with our registration process you could forfeit your child’s enrollment.

Rainbow Nursery School does not discriminate on the basis of race, color, sex, religion, national origin, or handicap. By August 16st, 2023 we will base the final admission into our program, with the following criteria being met:

* All fees will be paid in full (application, supply, 1st tuition payment)
* A valid Kentucky Immunization Certificate that is up to date
* All files completed and signed for enrollment by orientation

Application & enrollment agreement

Consent & contact form

Family Handbook Agreement

Facebook & Animal consent form

Permission to walk grounds

COVID regulations and guidelines

**Rainbow Tuition/Fees Policies:** I agree to the payment schedule that Rainbow follows as based on tuition fees and conditions that is assumed with this contract. Tuition is payable by 2 options, based on church membership. Please refer to our tuition schedule for these options.

Choose method of payment (x)

\_\_\_\_\_ West Broadway Baptist member monthly fee (due the 1st of each month)

\_\_\_\_\_ West Broadway Baptist member discounted yearly fee

\_\_\_\_\_ Tuition on a monthly fee (due the 1st of each month)

\_\_\_\_\_ Tuition discounted for yearly payment

* **Tuition payments are due on the due date or before the above dates even if your child is not in attendance**. Your tuition must be kept current in order to keep your child’s spot reserved
* Payments not received by the 10th of each month will have a late fee of $10. Failure to pay late fees by the end of any given month will result in the automatic withdrawal of the student
* There are no credits for absences
* Re-instatement to the program is based on the availability of space and full payment of outstanding fees.

**Withdrawal Policy:**

* Withdrawal prior to January 1st requires a written 2 week notice before the last day of the child’s attendance. Tuition rates for the full month and remainder of the year will still apply.
* **Please understand that pulling out at the end of the year, and traveling to see family in another country, leaves our school in a bind as we can’t pay our teachers and normal school bills that are required. If this should occur, we reserve the right to not allow a family back for the next school year.**
* ***If a student should leave after January 1st of the school year, you are responsible for 100% of the remaining yearly tuition, with no exceptions. January, February, March, April, and May will be included for your remaining balance.***
* Please note that the application and activity fee are non-refundable once your child has a spot reserved in the program.

**I hereby agree to the above policies for services that are provided by Rainbow Nursery School and the Rainbow committee. This agreement will be entered into the child’s school year folder and will start on August 1st 2022 and ending in May 2023.**

**Child’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of Parents/Guardian**

**Signature 1:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_**

**Signature 2:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_**